

POTTON TOWN COUNCIL
Minutes of a Meeting of the Town Council held on
Tuesday 2nd June 2015, 7pm at the Community Centre.

Present: Councillors Mr D. Ellison, Mr A. Gibb, Mr R. Harris, Mr J. Hobbs, Mr L. Ivall, Mr J. Lean, Mr J. Lewis, Mr A. Macdonald Chairman, Mr C. Temple and Mr A. Zerny.

Absent: Councillors Mr G. Emery, Mr R. Jordan, Mr P. Langridge, Mr A. Leggatt and Mr R. Whitfield.

Also Present: Town Clerk.

1 Apologies for absence

Apologies for absence had been received from Councillor Mr G. Emery, Mr R. Jordan, Mr P. Langridge, Mr A. Leggatt and Mr R. Whitfield.

2 Declaration of Interest

Councillors were reminded that they should declare an interest in any matter of personal or prejudicial interest to be discussed at this meeting. Information about this requirement had been on the table.

3 Minutes – 19th May 2015

The minutes of the previous meeting held on 19th May 2015, which had been previously circulated, were approved and signed as a true and accurate record.

4 Town Council Committees

Town Council accepted and adopted the following minutes and all recommendations contained from the Town Council Committee;
Social Media Group – 19.5.15

5 To receive crime statistics from Bedfordshire Police

No crime statistics available.

6 Matters Arising from the Meeting 19.5.15

1. 4 Declaration of Acceptance of Office. Members were advised that Cllr Emery signed his declaration of acceptance office on Friday 29th May 2015.
2. 5 Declaration of Interest. Members noted that the following Cllrs Gibb, Harris, Ivall, Jordan, Langridge, Leggatt, Lewis, Macdonald and Zerny have returned and signed the register of interests to the office. Members were advised that Cllrs Hobbs and Lean had signed the register of interests before the start of the meeting. Members were also advised that Cllrs Temple and Whitfield have returned and signed the register of interests before the start of the meeting. Members noted that Cllr Ellison register of interests is outstanding and he was reminded that the form needed to be completed and returned within 28 days of the election. Members were also advised Cllr Emery had returned and signed his register of interests on Friday 29th May 2015.
3. 31 Councillor Surgeries. Members noted that Cllrs Ivall and Whitfield August surgery is arranged for the 15th August.

7 Reports from Cllr Representatives

To receive written reports from:

1. Central Bedfordshire Councillors.

None.

2. Potton Town Councillors on external bodies.

None.

8 To Receive any Questions from the Public

There were no questions from electors.

9 Planning Applications

Application No: CB/15/01832/LB 17 Market Square Potton SG19 2NP

1x Non illuminated set of fret Cut text with applied vinyl.

It was **resolved** no objection.

Application No: CB/15/01714/ADV 17 Market Square Potton SG19 2NP

Advertisement: non illuminated fascia sign.

It was **resolved** no objection.

10 Late Planning Applications

No late planning applications to consider.

11 Planning Items for Information

The following planning decisions were noted.

February Decision.

Application No: CB/15/00590/FULL 1 Boxall Close Potton SG19 2RX

Demolition of existing conservatory and erection of new single storey extension.

GRANTED

March Decisions.

Application No: CB/15/00895/FULL 53 Everton Road Potton SG19 2PB

Proposed two storey side extension and single storey rear extension.

GRANTED

Application No: CB/15/00972/FULL 9B Brookfields Potton SG19 2TL

Creation of parking spaces.

GRANTED

12 Correspondence

1. Central Bedfordshire Council – Access to Potton Library letter was noted.

13 Review and adoption of Emergency Plan

Members reviewed the amended Community Emergency Plan.

It was **resolved** to approve the amended Community Emergency Plan for Potton.

14 Highways

The blue book for reporting Highway problems was on the table at the meeting.

1. Highways Customer Service report 20/4/15 to 17/5/15 was noted.
2. Proposed 50mph and 30mph Speed Limits – B1042 Sandy to Potton.

Members discussed the proposal and Cllr Ellison advised that a Traffic Management Officer from the Police had given a verbal

recommendation to Potton Speedwatch about the introduction of 40mph buffer zone on the Gamlingay Road entrance into Potton.

It was **resolved** to write and request that in addition to the proposal a 40mph buffer zone is introduced from just before Deepdale to the 30mph zone in Potton.

15 Potton Hall for All

The Town Clerk advised members that Cllr Emery had advised that unfortunately he has nothing to report on the behalf of the Hall for All for this meeting.

16 Grant applications

Members noted that the Town Council has received three grant applications.

Members also noted that the council had budgeted £500 for Section 137 in 2015-16 and that they approved £100 from the budget for the Fire Charity at the last meeting and various other grant applications are likely to arrive during the financial year.

Members discussed the three grant applications.

1. Potton Show.

It was **resolved** to award £100 from section 137.

Cllr Zerny arrived.

2. Biggles FM.

It was **resolved** to award £100 from section 137.

3. Potton Bowls Club.

It was **resolved** to write to Potton Bowls Club to advise them to contact Potton Consolidated Charity (PCC) about gaining funding for new chairs and then contact the Town Council if they are unsuccessful with an application to PCC.

17 Play area inspections

Members discussed the annual play area safety inspections.

The Chairman advised that none of the work required was of high priority and that members whilst carrying out the annual inspection on the 9th June 2015 could look at the individual pieces of play equipment.

Members noted the annual play area safety inspection reports.

18 List of payments

A list of payments up to and including the 27th May 2015 was handed to members for consideration.

Members proceeded to go through the list of payments and asked questions which the Town Clerk answered.

It was **resolved** that the list of payments from the 1st April 2015 – 27th May 2015 be approved.

19 Date of the Next Meeting

The next meeting of the Town Council had been arranged for Tuesday 16th June 2015.

Cllr Zerny requested to raise a highway issue as he had missed item 15 Highways due to his late arrival.

The Chairman allowed Cllr Zerny to raise a highway issue as he had missed item 15 Highways due to his late arrival.

20 Highways

Parking on the verge at the entrance to Ridgeway opposite the BP garage on the furthest side from the Royal Oak was brought to attention of members by Cllr Zerny.

Cllr Zerny advised that the verge closer to the Royal Oak has wooden bollards to prevent parking on the verge.

Cllr Zerny asked if the verge is town council land and the Town Clerk advised that the land is Highway land (Central Bedfordshire Council).

Members discussed about if the triangle footpath area at the entrance to Biggleswade Road is removed as per the recent Biggleswade Road planning application, the Town Council could consider moving the planter to the verge.

It was **resolved** that parking on the verge at the entrance to Ridgeway opposite the BP garage on the furthest side from the Royal Oak is an agenda item at the next town council meeting.

The meeting closed at 7.39pm.

Signed.....ChairmanDate

Mission Statement

The aim of Pottton Town Council is to serve the people of this town to the best of its ability.