

POTTON TOWN COUNCIL
Minutes of a Meeting of the Town Council held on
Tuesday 6th November 2018, 7.05pm at the Community Centre.

Present: Councillors Mr D. Ellison, Mr G. Emery, Mr A. Gibb, Mr R. Harris, Mr J. Hobbs, Mr L. Ivall, Mr J. Lean, Mr A. Leggatt, Mr J. Lewis, Mr A. Macdonald (Chairman), Mr J. Price Williams, Mr C. Temple, Mr R. Whitfield and Mr A. Zerny.

Absent: All Present.

Also Present: Paul Pibworth, two members of the public and the Town Clerk.

1 Apologies for absence

All Present.

2 Declaration of Interest

Councillors were reminded that they should declare an interest in any matter of personal or prejudicial interest to be discussed at this meeting. Information about this requirement had been on the table.

3 Development in Potton

3.1 Property Count

The Chairman summarised the Town Clerks report

- As of the 31st March 2015 Potton's Property Count was 2,250 dwellings.
- During the period 1st April 2015 to 31st March 2016 the number of dwellings increased by 27.
- During the period 1st April 2016 to 31st March 2017 the number of dwellings increased by 20.
- Planning permission has been approved for 501 additional properties. (Land to the South of 'The Paddocks' = 90, Land at Biggleswade Road 120 and Land at Biggleswade Road Phase 1 = 31, Land to the South of Sandy Road = 90, Land opposite the Playing Field, Mill Lane = 62, Land at 64 Biggleswade Road, Potton = 85 and Land to the west of Everton Road = 30)

3.2 Planning Application(s) outside the remit of the Planning Committee

Application No: CB/18/03750/FULL

Location: 23 Horslow Street, Potton, Sandy SG19 2NS

Proposal: A single storey rear extension and associated external works, to include demolition of an outbuilding and restoration of a dovecote.

It was **resolved** to support the application.

4 Public Participation Session

The Chairman welcomed the members of the public and asked if they had any questions.

The following questions were asked;

1. Parking restrictions in the Everton Road – Willow Road junction area. Request a Traffic Regulation Order for parking restrictions, especially for school traffic parking.
2. Developer using the Bridleway to access West of Biggleswade Road site.
It was **resolved** to contact Planning at Central Bedfordshire Council about the developer using the Bridleway to access West of Biggleswade Road site.
3. King Street vibrating roller making houses shake, concern about old house foundations.
It was **resolved** to contact Highways at Central Bedfordshire Council about the vibrating rolling make house(s) shake, concern about old house foundations.
4. Low water pressure in Pottton due to leaks.
The Chairman advised that Pottton Federation lost a school day in October 2018, because of low water in Pottton caused by leaks. Cllr Gibb advised to report all incidents of leaks.
5. Length of time (several weeks) taken by owner (landlord) of property to fix water leaking from water supply to a property in Sun Street, water leaking onto road and splashing has caused severe damage to local properties.

The Chairman thanked the members of the public for the questions.

5 Minutes of Town Council

The minutes of the previous meeting held on the on 2nd October 2018, which had been previously circulated, were approved and signed as a true and accurate record.

6 Town Council Committees

Town Council accepted and adopted the following minutes and all recommendations contained from the Town Council Committee:
Neighbourhood Plan – 12.7.18, 19.7.18, 6.9.18 and 11.10.18.
Planning Committee – 2.10.18 and 16.10.18.
Remembrance – 16.10.18.

7 Reports from Central Bedfordshire Councillors

No report from Cllr Gurney.

Report from Cllr Zerny.

- One million houses will be built in the East – West Corridor. Government will decide if Local Authorities don't decide quickly where houses are to go.
- Metro planned for Cambridge.
- Expressway location to be approved by the end of the year.
- A1 no plans to move left or right.
- New towns may influence changes to A1.

- Air quality in Sandy is poor. Central Bedfordshire Council are looking into scheme to improve air quality.
- Air quality in Sandy isn't poor due to volume of traffic on A1, the traffic queuing at the roundabout is the issue.

The Chairman thanked Cllr Zerny for the report.

8 Councillors Surgery

Councillors Surgery took place on Saturday 20th October. Cllr Ellison was in attendance.

The report from Cllr Ellison was noted.

It was **resolved (i)** to correspond with Mrs Bates about a vehicle parked in Brookfields. **(ii)** to correspond with the DVLA about the vehicle parked in Brookfields and consider the response from the DVLA at the January town council meeting.

9 Langenlonsheim

At the town council meeting on the 2nd October 2018 it was resolved (i) to contact Paul Pibworth about producing a piece of artwork for Langenlonsheim which could be either a Shire Horse the same as proposed for Tall Trees or the commissioning a new piece of artwork.

Paul Pibworth had initially advised to make a twin Shire Horse the same as planned for Tall Trees would cost £12,000 not including delivery and installation.

It was noted that Paul Pibworth had submitted a report with regards to the potential Shire Horse sculpture for Langenlonsheim.

The Chairman invited Paul Pibworth to speak about the report he had submitted with regards to a potential Shire Horse sculpture for Langenlonsheim.

Paul Pibworth advised that the Shire Horse he was producing for Tall Tree was going to be seventeen hands tall and the potential twin Shire Horse sculpture for Langenlonsheim would also be seventeen hands tall.

The difference between the two Shire Horses would be that the Tall Trees Shire Horse will be filled with concrete and the potential Langenlonsheim Shire Horse would be hollow (not filled with concrete). The Langenlonsheim Shire Horse would weigh approximately 750kg and that it was possible to reduce the price to £6,500 (not including delivery and installation) by using the stainless steel off-cuts from the Tall Trees Shire Horse.

Members discussed about the cost to deliver and installation of the potential Langenlonsheim Shire Horse and a member commented that delivery with a car and a trailer would be in the region of £400 and that the farmers in Langenlonsheim would be able to unload and install the potential Langenlonsheim Shire Horse at no charge.

Some members raised concern about the cost of the potential Langenlonsheim Shire Horse.

Mr Pibworth was asked what date he would need to know by to be able to have the potential Langenlonsheim Shire Horse ready by the beginning of August 2019.

Mr Pibworth advised he would need to be commissioned by 1st March 2019 to achieve the beginning of August 2019 deadline.

It was **resolved** to consider a gift for Langenlonsheim as part of the budget process.

The Chairman thanked Paul Pibworth for attending and speaking to the town council.

10 HM Lord-Lieutenant of Bedfordshire – Civic Service

Correspondence from HM Lord Lieutenant following attendance at the Civic Service with regards to thanking the Chairman was noted.

11 Sue Ryder – Civic Service

Correspondence with regards to Civic Service collection was noted.

12 Change of catchment area for Everton Heath Primary School to Comberton Village College

Correspondence was noted.

A discussion with regards to local schooling including Potton Federation took place. The Chairman who is a Governor of Potton Federation advised that class numbers are low in years 7 and 8 at Potton Federation, because a high number of children leave at the end of year 6 to go to other schools operating on a two-tier system, with the second tier starting in Year 7.

13 Co-option of a Town Councillor

Members noted that several enquiries were made with regards to co-option though only one person had submitted an application.

The town council considered the application for co-option.

The candidate was proposed and seconded allowing them to be taken forward to the vote.

It was **resolved** that the candidate to be co-opted to Potton Town Council is John Day.

14 Finance

i. To approve the list of payments.

It was **resolved** that the payments up to the 6th November 2018 be approved.

ii. Verify Bank Reconciliations against statement 1st September – 30th September 2018.

It was **resolved** that the bank reconciliation for 1st September – 30th September 2018 be approved.

iii. To receive an income and expenditure by budget heading report showing progress against the budget 2018/19 at the end of September 2018.

Members proceeded to go through the detailed statement of income and expenditure against budget and asked the Town Clerk questions which the Town Clerk duly answered.

It was **resolved** to approve the detailed statement of income and expenditure against budget for the period to 30th September 2018.

iv. East Beds Community Trust Ltd.

Correspondence from East Beds Community Trust Ltd was noted.

Correspondence from the town council's bus representative Charles Belcher was also noted.

It was **resolved** to request that a representative of East Beds Community Trust Ltd attend the January 2019 Town Council meeting to speak about finances.

15 Potton's Tribute

It was noted that Potton Town Council is taking part in the national act of remembrance.

The Chairman from the Remembrance sub-committee advised that setting up for the morning would start at 8am and for the evening at 5pm and he was looking for members to attend to help at one or both of the events.

Members also noted the correspondence from a resident.

16 Police Priority Setting Meeting

An invitation with regards to a Police Priority Setting Meeting was noted.

The Chairman asked Cllr Harris if he would be attending the meeting.

Cllr Harris advised as Chief Superintendent Boyle will be attending the public meeting in December that he wouldn't attend the November Police Priority Setting Meeting.

17 Draft Cambridgeshire Statement of Community Involvement

Correspondence with regards to a consultation on the draft Statement of Community Involvement that has been prepared by Cambridgeshire County Council was noted.

18 Flags

Members noted that until recently the flags on the Library have been put up and taken down by Nigel Butlin when he was available.

Members considered who should carry out the putting up and taking down of the flags.

It was **resolved (i)** that initially the town council staff put up and take down the flags. **(ii)** to include an article in the newsletter to ask for a volunteer to put up and take down the flags.

19 Youth Club

Quarterly Report was noted.

Cllr Emery advised that he and the Town Clerk would be visiting the Youth Club which is run by Groundwork later this month and he would report back to the town council about the visit, as he was aware that funding for the Youth Club is only secure until the end of March 2019.

20 Four Seasons Market

Discussion with regards to Four Seasons Market facebook page.

It was **resolved** to only use the town council facebook page and that the Four Seasons Market facebook page is closed.

Cllr Gibb made a request for Potton Apple Day to have a stall at the seasonal market.

21 Potton Hall for All

Cllr Emery advised that £400 had been raised from refreshments at the Firework evening.

Cllr Emery then advised that Potton Hall for All representatives would be meeting to discuss the hall with the following individually Rt Hon Alistair Burt MP, Lord Lieutenant for Bedfordshire and the High Sheriff for Bedfordshire.

Cllr Gibb advised that maintenance including scarifying had been undertaken at the Orchard.

22 Bedfordshire Association of Town and Parish Councils

Latest edition of the Bugle was noted.

23 Date of the Next Meeting

The next meeting of the Town Council had been arranged for Tuesday 4th December 2018.

24 Confidential - Commercial Matter

Councillor Angus Macdonald (Chairman) passed the following motion: That, in pursuance of the confidential matters concerning commercial and staff issues, members of the public were asked to withdraw from the meeting.

The meeting closed at 9.15pm.

Signed.....ChairmanDate

Mission Statement

The aim of Potton Town Council is to serve the people of this town to the best of its ability.