

POTTON TOWN COUNCIL
Minutes of a Meeting of the Town Council held on
Tuesday 5th March 2019, 7.05pm at the Community Centre.

Present: Councillors Mr D. Ellison, Mr A. Gibb, Mr R. Harris, Mr J. Hobbs, Mr L. Ivall, Mr J. Lean, Mr A. Leggatt, Mr J. Lewis, Mr A. Macdonald Chairman, Mr J. Price Williams, Mr C. Temple, Mr R. Whitfield and Mr A. Zerny.

Absent: Councillors Mr J. Day and Mr G. Emery.

Also Present: Four members of the public and the Town Clerk.

1 Apologies for absence

Councillors Mr G. Emery.

2 Declaration of Interest

Councillors were reminded that they should declare an interest in any matter of personal or prejudicial interest to be discussed at this meeting. Information about this requirement had been on the table.

3 Public Participation Session

The Chairman welcomed the members of the public and asked if they had any questions.

Fiona Wynde and Chantal Bradley asked to speak about Friends of Dementia.

Fiona Wynde and Chantal Bradley spoke about Friends of Dementia and advised the following;

Explained the aims of the Alzheimer's Society Dementia Friendly Communities scheme and gaining the support of the town council. Dementia results in a loss of memory.

Dementia affects perception, black door mats can appear like a black hole in the floor.

42 people registered for dementia in Potton, will be more than that because of the people who are not registered.

Music for Memory held on a Wednesday afternoon in the Community Centre.

Cllrs Gibb and Zerny arrived.

Fiona Wynde and Chantal Bradley continued to speak about Friends of Dementia and advised the following;

Dementia affects multiple processing.

How do people with dementia know they are going to get respect.

Would like Potton to be a Dementia Friendly Community. 420 other communities in England and Wales are Dementia Friendly.

The Chairman asked members if they had any questions.

Have you spoken to local businesses?

Informed feedback gained from some businesses. Would like to provide

information sessions for Dementia Friendly Community.

Who Champions Dementia Friendly in the Community?

Shouldn't be burdensome on one-person, valuable other support. Happy to provide a Dementia Friendly session. The town council could promote at the market, facebook, website, making the market inclusive. Business benefits in trust.

What is the way forward?

Dementia Friends, channels who wants to get involved.

It was **resolved** that the town council welcomes Dementia Friends.

Fiona Wynde and Chantal Bradley advised more residents more dementia.

It was **resolved** that Fiona Wynde contacts the Town Clerk about holding a Dementia Friends Information Session and local businesses and Potton Consolidated Charity are invited to attend.

The Chairman thanked Fiona Wynde and Chantal Bradley for attending.

4 Minutes

The minutes of the previous meeting held on the 5th February 2019, which had been previously circulated, were approved and signed as a true and accurate record.

5 Town Council Committees

Town Council accepted and adopted the following minutes and all recommendations contained with amendments as mentioned below from the Town Council Committee:

Planning Committee – 5.2.19 and 19.2.19

Playing Field, Allotments and Burials Committee – 19.2.19

The Chairman invited Cllr Whitfield to speak about item 4.2 Painting of Skatepark resolution *"It was **resolved to recommend** to instruct Mr Richardson to paint one end of the skatepark (not the whole skatepark) as per design and quotation at a cost of £3,150."*

Cllr Whitfield advised that it is wrong to spend this amount of money and that further quotations should be obtained.

The town council amended the resolution.

*"It was **resolved (i)** to obtain further quotations to paint one end of the skatepark (not the whole skatepark). **(ii)** to write to Central Bedfordshire Council to ask them to fund decorating of the skatepark."*

Cllr Ellison wanted to speak about item 5 Grass Cutting resolution. *"It was **resolved to recommend** the adoption of A Strategy for Grass Cutting in Potton which had been produced by Cllrs Day and Gibb."*

Cllr Ellison advised as members hadn't received a copy of A Strategy for

Grass Cutting in Potton earlier enough to digest, that the strategy should be deferred.

It was **resolved** to defer the adoption of A Strategy for Grass Cutting in Potton which had been produced by Cllrs Day and Gibb until the next town council meeting.

Cllr Hobbs wanted to speak about item 11 Trees. *"It was **resolved** that ivy can only be removed from trees in Henry Smith Playing Fields if the tree consultant specifies it is necessary in the tree survey."*

Cllr Hobbs advised that the playing fields are looking so much better from the work that has been completed and this includes removal of ivy. Various members then spoke about Henry Smith Playing Fields and ivy.

Emergency Plan Committee – 26.2.19

Cllr Hobbs advised that the Neighbourhood Plan Formal Consultation Regulation 16 has a completion date of the 29th March 2019.

6 Reports from Central Bedfordshire Councillors

Cllr Gurney was not present and had sent apologies.

Cllr Zerny's report was noted. Cllr Zerny advised that the Government could cancel the Elections up to the 26th March 2019.

7 Langenlonsheim

The Chairman welcomed Carol Leggatt and Andrew Inkersole.

Members noted the town council has set a budget of £1,000 for a gift for Langenlonsheim and Carol Leggatt has advised that Potton Twinning is willing to contribute £500 towards a gift, though they want a say on what the gift is.

Andrew Inkersole and Carol Leggatt spoke to the town council with regards to various suggestions for a gift for Langenlonsheim and this included a festival of Britain sign and a mosaic.

The Chairman asked for volunteers to join a sub-committee to consider a gift for Langenlonsheim Cllr Ellison, Cllr Hobbs, Cllr Leggatt advised he would only volunteer until the election, Cllr Zerny, Carol Leggatt and Andrew Inkersole volunteered to join the sub-committee.

It was **resolved** that a sub-committee consisted of the following Cllr Ellison, Cllr Hobbs, Cllr Leggatt, Cllr Zerny, Carol Leggatt and Andrew Inkersole.

The Chairman thanked Carol Leggatt and Andrew Inkersole for attending.

8 Development in Potton

8.1 Property Count

The Chairman summarised the Town Clerk's report.

- As of the 31st March 2015, Potton's Property Count was 2,250 dwellings.
- During the period 1st April 2015 to 31st March 2016 the number of dwellings increased by 27.
- During the period 1st April 2016 to 31st March 2017 the number of dwellings increased by 20.
- As of 31st March 2017, Potton's Property Count was 2,297 dwellings.
- Planning permission has been approved for 501 additional properties. (Land to the South of 'The Paddocks' = 90, Land at Biggleswade Road 120 and Land at Biggleswade Road Phase 1 = 31, Land to the South of Sandy Road = 90, Land opposite the Playing Field, Mill Lane = 62, Land at 64 Biggleswade Road, Potton = 85 and Land to the west of Everton Road = 30)

8.2 Planning Application(s) considered by the Planning Committee on 5th March 2019 for recommendation to the Town Council meeting.

Application No: CB/19/00277/LB

Location: 26 Market Square, Potton, Sandy SG19 2NP

Proposal: Listed Building: Repainting of front elevation and window frames, and replacement shopfront, entrance doors and canopy.

The Planning Committee **resolved** to approve subject to a colour scheme in keeping with the Georgian Market Square.

It was **resolved** no further comment.

9 Finance

i. To approve the list of payments.

It was **resolved** that the payments up to 5th March 2019 be approved.

Cllr Gibb questioned the allotments software package. The Town Clerk advised the allotments software package was used with regards to administration of the allotments.

ii. Verify Bank Reconciliations against statement 1st – 31st January 2019.

It was **resolved** that the bank reconciliation for 1st - 31st January 2019 be approved.

iii. To receive an income and expenditure by budget heading report showing progress against the budget 2018/19 at the end of January 2019.

Members proceeded to go through the detailed statement of income and expenditure against budget.

It was **resolved** to approve the detailed statement of income and expenditure against budget for the period to 31st January 2019.

iv. General Power of Competence

Members considered using the General Power of Competence to fund hall hire in the financial year 2019-20 for various organisations.

It was **resolved** to use the General Power of Competence to fund £3,759.00 of hall hire in the financial year 2019-20 for the following organisations:

Organisation	Day	Time	Building	Hourly cost	Cost for one session	Sessions per Year unless specified	Cost for Year
Potton Consolidated Charity (PCC)	Mon	19.00 - 21.00	CC Upper Hall	£7.50	£15.00	6	£90.00
Tablet Training (Andrea) PCC	Wednes	10.00 - 12.00	CC Main Hall	£7.50	£15.00	40	£600.00
Music for Memory	Wednes	13.30 - 16.30	CC Main Hall	£7.50	£22.50	50	£1,125.00
Potton Youth Club	Wednes	17.00 - 20.00	CC Main Hall	£10.50	£31.50	Six months 26x	£819.00
Friendship Group (Andrea) PCC	Thurs	09.00 - 12.00	CC Main Hall	£7.50	£22.50	50	£1,125.00
						Total	£3,759.00

v. Ivel Sprinter

Members considered using the General Power of Competence to make a donation to the Ivel Sprinter.

The town council were aware they agreed to set a budget of £10,900 under General Power of Competence (Section 137) in the 2019-20 budget and they had committed to spend £3,759.00 in the item above.

It was **resolved (i)** to make a donation of £1,500 to East Beds Community Bus Ltd (Ivel Sprinter) from General Power of Competence from the 2019-20 financial year. **(ii)** that the town council will consider making a donation to East Beds Community Bus Ltd (Ivel Sprinter) from General Power of Competence from the 2020-21 financial year if the Ivel Sprinter make a request for a donation at the appropriate stage.

10 Councillors Surgery

Councillors Surgery took place on Saturday 16th February. Cllrs Les Ivall and Rex Whitfield were in attendance.

The written report from Cllr Whitfield was noted.

11 Party on Potton

The correspondence requesting use of Henry Smith Playing Fields on Sunday 21st July 2019 for a Little POP was noted.

It was **resolved** to approve of the request to use Henry Smith Playing Fields on Sunday 21st July 2019 for a Little POP was noted.

12 Bedfordshire Association of Town and Parish Councils (BATPC) Bugle

Correspondence was noted.

13 East West Rail

Correspondence attached with regards to East West Rail was noted.

14 Car Park

The report with regards to the car park was noted.

15 Police Priority Setting Meeting

The correspondence with regards to the Police Priority Setting Meeting was noted.

It was **resolved** to submit the priority setting meeting form.

16 Mill Lane Football

It was noted that the town council has received a number of enquiries with regards to an adult team playing football on Mill Lane Recreation Ground.

It was also noted that the town council had been in contact with the Chairman of Potton Colts Football Club with regards to an adult team playing football on Mill Lane Recreation Ground and the response from Potton Colts FC which proposed that one adult team be allowed to play at Mill Lane and Potton Colts are willing to mark out the pitch lines for a payment of £10 per adult match and this would cover the cost of the line marking, line marker fluid and use of the goal nets & corner flags.

It was **resolved (i)** that George Dragon pub – Sunday League adult team are permitted to play matches at Mill Lane Recreation Ground, starting in September 2019 for a charge of £70 per match, with an additional charge if the changing rooms are left in a mess. **(ii)** the town council pays Potton Colts FC £10 per match to cover the cost of the line marking, line marker fluid and use of the goal nets and corner flags. **(iii)** that any income remaining of the £70 per match after all expenditure is used towards carrying improvements to the playing pitch. **(iv)** that Mike Williamson is contacted to gain his opinion on what work needs to be undertaken to improve the football pitches at Mill Lane Recreation Ground.

17 To Arrange Date of the Next Meeting
Tuesday 2nd April 2019.

The meeting closed at 9.00pm.

Signed.....ChairmanDate

Mission Statement

The aim of Potton Town Council is to serve the people of this town to the best of its ability.