

POTTON TOWN COUNCIL
Minutes of a Meeting of the Town Council held on
Tuesday 5th October 2021, 7.00pm in the Community Centre.

Present: Councillors Dr C. Craig, Mr J. Day, Mr A. Gibb, Mrs V. Gwilliam, Mr J. Hobbs (Chairman), Mr A. Inkersole, Ms L. Kitchener, Mr J. Lean, Mrs C. Leggatt, M D. Norman, Mr J. Price Williams and Mr M. Williams.

Absent: Councillors Mr A. Macdonald and Mr A. Zerny.

Also Present: Town Clerk and one member of the public.

1 Apologies for absence

Councillors Mr A. Macdonald and Mr A. Zerny.

2 Declaration of Interest

Councillors were reminded that they should declare an interest in any matter of personal or prejudicial interest to be discussed at this meeting.

3 Public Participation Session

The Chairman invited questions from the public.

A member mentioned about parking on Everton Road by the bridge.

It was **resolved** to write to Central Bedfordshire Council about the parking on the bridge.

4 Co-Option

It was noted that two applicants had applied for the vacancy by the closing date.

Members were reminded that a candidate needed a proposer and seconder to move on to a vote.

Both candidates received a proposer and seconder to move them on to the vote.

Members moved to vote on the proposed candidates.

It was **resolved** that Leane Fox be co-opted as a Cllr of Potton Town Council.

5 Minutes

The minutes of the previous meetings held on the 7th September 2021 which had been previously circulated, were approved.

6 Town Council Committees

Town Council accepted and adopted the following minutes and all recommendations contained from the Town Council Committee:

- Planning Committee – 7th September 2021 and 21st September 2021.

7 Reports from Central Bedfordshire Councillors

No report.

8 Town and Parish Council bulletin

The Central Bedfordshire Council - Town and Parish Council bulletin was noted.

9 Newsletter

The second draft of the newsletter was noted.

10 Councillor Surgeries

The Chairman invited cllrs to volunteer for Cllrs surgeries for December 2021 to February 2022.

Members volunteered as follows

December (4 th)	Cllr Craig	Cllr Williams
January	Cllr Inkersole	Cllr Leggatt
February	Cllr Kitchener	Cllr Lean

It was **resolved** that Cllrs attend as per the table above.

11 Civic Service

It was noted that the Civic Service is on the 17th October 2021.

The Chairman invited all current Cllrs and family members of current Cllrs to join him and Judi at 2.30pm in the Church Hall.

12 Litter Pick

It was noted that the Litter Pick is scheduled for Saturday 16th October 2021.

13 Christmas Lights

The Chairman advised that Committee are after volunteers to assist on the following dates:

Christmas Lights installation – Sunday 31st October

Christmas Lights switch-on – Saturday 27th November

Father Christmas visit – Sunday 28th November

14 BATPC AGM

Correspondence with regards to the BATPC AGM was noted.

The Chairman asked if anyone would like attend to the BATPC AGM.

15 Potton Green Wheel

Correspondence with regards to a request for a financial contribution for Potton Green Wheel Masterplan delivery was noted.

It was **resolved** that a £2,500 financial contribution to BRCC for each financial year 2022-23 and 2023-24 FOR Potton Green Wheel.

16 Potton Community Agent

Correspondence with regards to the Potton Community Agent was noted.

It was **resolved** to make a contribution of £4,000 to Potton Consolidated Charity for the Potton Community Agent in the financial year 2022-23.

17 Definitive Map Modification Order application Potton

Correspondence with regards to Definitive Map Modification Order application Potton was noted.

18 North CBC – Disabled Parking Bays

Correspondence was noted with regards to Central Bedfordshire Council consulting on the following scheme:

- A00155 Various Roads, North CBC – Disabled Parking Bays

It was **resolved** to support the above scheme.

19 Henry Smith Playing Fields – Ford

The correspondence from Cllr Price Williams with regards to a Ford for Henry Smith Playing Fields like one in Priory Park in Bedford was noted.

It was **resolved** to investigate about the installation of a Ford in Henry Smith Playing Fields.

20 Community Safety Plan

It was noted that the item requested by Cllr Craig.

Cllr Craig spoke about the draft Community Safety Plan for Potton.

21 To Arrange Date of the Next Meeting

The next meeting of the Town Council had been arranged for Tuesday 2nd November 2021.

The meeting closed at 8.45pm.

Signed: Date:

Chairman

Mission Statement

The aim of Potton Town Council is to serve the people of this town to the best of its ability.