

Person Specification

Job Title: Market Superintendent

Attributes	Essential Requirements	Method of Assessment
Education / Qualifications	Literate and numerate Ability to understand instructions.	Application form
Experience	Previous relevant experience in the duties (principal responsibilities).	Application form
Skills / Knowledge / Aptitude	<p>A strong commitment to customer care.</p> <p>Ability to remain calm under pressure and when responding to the demands of “difficult” customers.</p> <p>Ability to work on own initiative and make decisions.</p> <p>Ability to work alone and / or as part of a team.</p> <p>Ability to develop good working relationships with staff, market stallholders etc.</p> <p>Ability to communicate in writing and on the telephone.</p> <p>Pleasant and helpful manner to enhance the image of both the Market and the Town Council.</p>	Application form / interview
Competences	<p>Communicates honestly, openly and clearly.</p> <p>Accepts responsibility for their own work activities, behaviour and personal development.</p> <p>Makes every effort to meet the needs and to exceed the expectations of customers.</p> <p>Demonstrates good working relationships with others.</p> <p>Ability to work without supervision.</p> <p>Willingness to undertake training if required.</p> <p>Trustworthy and reliable.</p> <p>Takes responsibility for getting things done.</p>	Interview
Other	<p>Willingness to wear personal protective equipment as supplied.</p> <p>Willingness to work non-standard hours.</p> <p>Commitment to equal opportunities.</p>	Interview