

POTTON TOWN COUNCIL

Notice is hereby given that a **Meeting** of the **Management Committee** will be held in the Community Centre on **Tuesday 7th October 2025** following a meeting of the Planning Committee at **7pm**.
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All members of the Management Committee (Cllrs Charles Craig, Vicki Gwilliam, Andrew Inkersole, Carol Leggatt, Angus Macdonald, Dan Norman and Jonathan Price Williams. Also Ms Jill White) are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder:-

Dated 2nd October 2025

Mr J. Whitehurst, Town Clerk

- 1. Apologies for Absence**
- 2. Declaration of Interest**
- 3. To approve and sign the minutes of the Management Committee**
- 4. Committee updates**
- 5. Working Group updates**
- 6. Representative reports**
- 7. Project updates**
- 8. Office phones**
- 9. Identifying a building for the community**
- 10. Newsletter**
- 11. Cemetery benches**
- 12. Mill Lane Lease**
- 13. Budget 2026/2027**
- 14. Policies - Employment**
- 15. Emergency Plan**
- 16. Mill Lane Pavilion Heating**
- 17. Date of the next meeting**

PUBLIC AND PRESS ARE WELCOME TO ATTEND THE MEETING.